Meeting Notes with Hetal – January 28th

* 7 Use cases.
* 7 Data tables.
* Do not bite off more than you can chew. The triangle of time vs difficulty.
* Constant (daily if possible) communication with team members.
* Weekly update with Hetal + Team members (try to be there every week, its OK to miss a meeting or two).
* If we have questions don’t be afraid to ask for guidance / insight.
* Hetal will be our “Client” for any documents which must be provided, will sign off on each iteration.
* Meetings every Thursday, 2:00-3:00PM EST.
* Ask questions! Anything and everything (within reason of course)
* Show what we have before iterations are do for feedback before they are marked.
* We are a team; we must work together and if somebody is sick/unavailable we pick up the slack.
* Every sprint/iteration shall be working and presentable.
* We are stakeholders in the project; we should be proud of what we have achieved.